

WITHHOLDING TAX RECONCILIATION - CITY OF BLUE ASH

FORM W-3

4343 COOPER ROAD, BLUE ASH, OHIO 45242-5699, (513) 745-8516

Fax: (513) 745-8651

www.blueash.com

INSTRUCTIONS

- Copies of W-2's of taxable employees **MUST** accompany the filing of this form W-3. Include tape showing total gross wages.
- If non-employee compensation of \$600.00 or more per individual was paid for work performed in Blue Ash, copies of 1099's **MUST** also accompany this return.
- Mail original to: Blue Ash Tax Division, 4343 Cooper Road., Blue Ash, OH 45242-5699 on or before **February 28th**.
- All blanks must be completed.

EMPLOYER'S NAME, ADDRESS AND ACCOUNT NO.

ALL BLANKS MUST BE COMPLETED

Fed. ID# of Company: _____

Submitted by (please print): _____

Official Title: _____

Signature: _____

Date: _____

Phone: _____

- | | |
|---------------------------------------------------------------------------------|----------|
| 1. Total number of W-2 forms submitted | _____ |
| 2. Total number of current Blue Ash employees | _____ |
| 3. Total Blue Ash payroll for the year | \$ _____ |
| 4. Less payroll not subject to tax
(* <u>Must</u> include explanation below) | \$ _____ |
| 5. Payroll subject to tax | \$ _____ |
| 6. Withholding tax liability @ 1% of Line 5 | \$ _____ |

Total Blue Ash Income Tax Remitted for Tax Year _____

- | | |
|----------------------------------------------------------------------------------|----------|
| 7. First quarter ending March 31 | \$ _____ |
| 8. Second quarter ending June 30 | \$ _____ |
| 9. Third quarter ending September 30 | \$ _____ |
| 10. Fourth quarter ending December 31 | \$ _____ |
| 11. Credits from prior year | \$ _____ |
| 12. Total remitted for the year | \$ _____ |
| 13. Overpayment credited to next year
(Refunds not issued to active accounts) | \$ _____ |
| 14. Additional tax due | \$ _____ |

No taxes or credits of less than \$1.00 shall be collected or refunded

EXPLANATION OF PAYROLL NOT SUBJECT TO TAX / W-2s NOT FULLY SUBJECT TO BLUE ASH TAX

*(If no explanation is provided, 1% of total gross payroll is due and payable.)

FOR OFFICE USE ONLY

(BLUE ASH SUGGESTS THAT YOU MAKE A PHOTOCOPY OF THIS RETURN AND RETAIN FOR YOUR RECORDS)